

TOWN OF YARROW POINT  
COUNCIL MEETING MINUTES  
Mach 08, 2016  
7:00PM

The following is a summary of the proceedings and is *not* a verbatim transcript.

**CALL TO ORDER:**

Mayor Dicker Cahill called the meeting to order at 7:03 PM

**PRESENT:**

**Mayor:** Dicker Cahill

**Councilmembers:** Mary Elmore  
Bruce Jones  
Steve Bush  
Andy Valaas  
Carl Scandella

**Staff:** Mona Green – Town Planner  
Stacia Schroeder – Town Engineer  
Wayne Stewart – Town Attorney

**Guests:** Jennifer Fischer, LifeSpring

**APPEARANCES:**

Jennifer Fischer, Executive Director of Bellevue LifeSpring addressed the Council. The organization's mission is to foster stability and self-sufficiency for Bellevue's children and their families through programs that feed, clothe, and educate. The organization was established by a group of Bellevue women and was originally called the Overlake Service League. There are children in Bellevue that are living in poverty. This organization strives to help those families with the Clothes-4-Kids program, financial assistance for summer school, emergency utility assistance, and meal programs. Ms. Fischer invited the entire Council to attend the annual benefit luncheon, on Thursday, March 24<sup>th</sup>, at the Maidenbaur Center.

**MINUTES:**

**MOTION:** Councilmember Valaas moved to approve the regular minutes of February, 2016 as presented. Councilmember Scandella seconded the motion.

**VOTE:** 5 For, 0 Against, 0 Abstain. Motion carried.

**CONSENT CALENDAR:**

**MOTION:** Councilmember Valaas moved to approve the Consent Calendar as presented including the Payment of Checks 3842 through 3875 as described in the Check Register Report dated 03/03/16 as shown totaling \$241,957.58. Councilmember Jones seconded the motion.

**VOTE:** 5 For, 0 Against, 0 Abstain. Motion Carried.

- The following items were also approved as part of the Consent Calendar:
- Town Engineer Invoice – February
- Town Planner Invoice; February
- Jansen Inc, 92<sup>nd</sup> Ave UGC Payment Request #4

**STAFF REPORTS:**

Town Planner Mona Green asked the Council to consider using a hearing examiner for all shoreline substantial development permits moving forward. The Council was receptive and agreed permit review should be a “value added” service for residents, not merely a rubber stamp approval through the Planning Commission and Council. The main advantages of using a hearing examiner are as follows:

- Hearing Examiner objectively reviews the cases based on Town Codes and Law; no room for emotional decisions.
- Hearing Examiner is not a neighbor. Neighbors won’t have direct say into approving/denying permits.
- Hearing Examiner provides a thorough findings, conclusion, and decision report appropriate for a quasi-judicial matters. This investment will safeguard the Town against potential litigation pertaining to the approval/denial of permits.

Town Council requested that this recommendation be presented to the Planning Commission for feedback. Town Planner agreed to do so and report back at the April Council meeting.

**REGULAR BUSINESS:**

**AB 16-08 UGC & Pathway Project Update**

Stacia Schroeder explained that the contractor is currently working to tie in all the private handholds. PSE lights have all been installed. The Town is monitoring the site for cleanliness regularly. The underground system will be energized within a few weeks and the whole project is scheduled to be completed by May 1<sup>st</sup>. Currently, the following two lots have not submitted applications to connect to our new underground system:

- 4419 92<sup>nd</sup> Ave NE
- 4612 92<sup>nd</sup> Ave NE

If the residents do not make necessary provisions to connect to the system, the Town will be forced to install a temporary pole during the 90-day notice period. Finally, the Town originally wanted to extend the project 200LF South on 91<sup>st</sup> Ave NE. As part of this extension two additional poles would be removed. Based on complexities with utility

purveyors, the Town has subsequently decided to abandon the extension as part of this project.

**AB 16- 09 Change Order #5, 92<sup>nd</sup> Overlay, for Authorization**

Town Engineer Stacia Schroeder explained that as part of the adopted Capital Improvement Plan the Town is preparing to complete the 92nd Ave grind and overlay this year. The Town has received bid information from King County and Jansen Inc. Council should consider cost, quality of service, schedule of work, and general cohesion with Phase I and II when discussing the options. The two proposals are as follows:

Jansen Inc. via Change Order	\$145,740.00
King County	\$155,474.80

After evaluating not only the cost of quality of both vendors but also the Town's experience working with Jansen over the past few months, the Council could not unanimously agree on the vendor.

**MOTION:** Councilmember Valaas moved to authorize Mayor to negotiate Change Order #5 with Jansen Inc, for the 92<sup>nd</sup> Ave grind and overlay project, in an amount not to exceed \$160,000.00 Councilmember Scandella seconded the motion.

**VOTE:** 4 For, 1 Against, 0 Abstain. Motion Carried.

**AB 16-10 WSDOT Roundabout Improvements Update**

Town Planner explained that the Town continues to communicate with WSDOT regarding safety and signage concerns at the roundabout. WSDOT has agreed to remove signage so long as the City of Clyde Hill and Yarrow Point have agreed on which signs to remove, provided that necessary signs for safety standards remain. The Town has requested that a WSDOT representative be present at the April meeting.

**AB 16-11 Ordinance No. 664, adjusting the Mayor's Honorarium, for Adoption**

Town Clerk Anastasiya Warhol explained that the Mayor's honorarium has been unchanged for many years. The Council has acknowledged the importance of the Mayor's participation in effective management of the Town and its resources, as well as his role in negotiating contracts and agreements to serve the Town. By Council request, an ordinance has been drafted to adjust the Mayor's honorarium from \$2,500 to \$2,750 per month.

**MOTION:** Councilmember Valaas moved to adopt *Ordinance No. 664*, increasing the amount of the honorary payment made to the Mayor for services rendered in his capacity as an elected official; increasing the amount from \$2,500 per month to \$2,750 per month. Councilmember Bush seconded the motion.

**VOTE:** 5 For, 0 Against, 0 Abstain. Motion Carried.

**MAYOR & COUNCIL REPORTS:**

There was Council consensus to authorize the Mayor to enter into agreement with PSE for the purposes of design work for the 91<sup>st</sup> Avenue Utility Undergrounding.

Council agreed to meet at 6PM in April to accommodate the following items on the agenda:

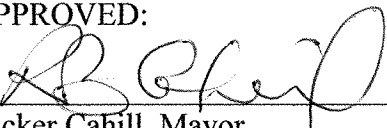
- Shoreline Substantial Development Permit, Public Hearing
- UGC & Pathway Project Update
- WSDOT Update

**ADJOURNMENT:**

**MOTION:** Councilmember Bush moved to adjourn the meeting at 9:20 pm. Councilmember Valaas seconded the motion.


**VOTE:** 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

  
Dicker Cahill, Mayor



ATTEST:

  
Anastasiya Warhol, Clerk-Treasurer